

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**June 7, 2023**

The regular session meeting of the Board of Education of Summit Hill District 161 was held June 7, 2023 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Joy Murphy, Katie Campbell, Amy Berk. John Winter and Matthew Carey. Stefanie McCleish arrived at 7:24 pm. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

**Freedom of Information Request**

A FOIA request was made by Frances Krol and was completed in the appropriate timeframe.

**Public Comments**

There were no public comments at this time.

**Approval of Consent of Agenda**

Mr. Martin read the items on the consent of agenda. Mrs. Campbell motioned, and Mrs. McCleish seconded.

4-A-1a – Regular Session Meeting Minutes of May 17, 2023

4-A-1b – Closed Session Meeting Minutes of May 17, 2023

4-A-1c – Amended Meeting Minutes of January 18, 2023

4-A-2 – Approval of Bills List of June 7, 2023

4-A-3 – Approval of Resignation of Staff

Joseph Signore, effective June 26, 2023

4-A-4 – Approval of Family Medical Leave

Employee 2560

Employee 2915

4-A-5– Approval of Employment of Staff

Taylor LaPage, ESY Special Education Teacher

Jori O’Connor, .5 Speech Pathologist at Arbury Hills School

Renee Pinkston, Paraprofessional at Arbury Hills School

Jessica Adams, Paraprofessional at Arbury Hills School

Philby Andraws, ESY Paraprofessional

Linda Mohammed, ESY Paraprofessional

Pam Winterfeldt, ESY Paraprofessional

Tatiana Long, ESY Paraprofessional

4-A-6 Approval of Band and Strings Handbooks

4-A-7 Approval of Agreement between the Board of Education of Summit Hill School District 161 and Kelly Robinson

- 4-A-8 Approval of Individual SCO's to Discontinue use of Summit Hill School District 161's FEIN# and Become Their Own Entity
- 4-A-9 Approval of Individual Booster Club's to Continue Use of Summit Hill School District 161's FEIN# and Follow all District Procedures and Accounting Procedures

Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Regular Session Meeting Minutes of May 17, 2023

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the regular session meeting minutes of May 17, 2023, as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Closed Session Meeting Minutes May 17, 2023

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the closed session meeting minutes of May 17, 2023, as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Amended Meeting Minutes of January 18, 2023

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the amended meeting minutes of January 18, 2023 as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Bills List of June 7, 2023

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the June 7, 2023 Bills List as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Resignation of Staff

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the resignation of:

Joseph Signore, effective June 26, 2023

Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

Employee 2560  
Employee 2915

Approval of Employment of Staff

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the employment of:

Taylor LaPage, ESY Special Education Teacher  
Hourly rate: \$47.23  
Jori O'Connor, .5 Speech Pathologist  
MA Lane +45 Step 11  
Renee Pinkston, Paraprofessional at Arbury Hills School  
Hourly rate: \$16.88  
Jessica Adams, Paraprofessional at Arbury Hills School  
Hourly rate: \$16.88  
Phiby Andraws, ESY Paraprofessional  
Hourly rate: \$16.00  
Linda Mohammed, ESY Paraprofessional  
Hourly rate: \$16.94  
Pam Winterfeldt, ESY Paraprofessional  
Hourly rate: \$16.00  
Tatiana Long, ESY Paraprofessional  
Hourly rate: \$16.00

Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of the 2023-2024 Band and Strings Handbooks

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the 2023-2024 Band and Strings Handbooks as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Agreement between Summit Hill School District 161 and Kelly Robison Facility Dog Program

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the Agreement between Summit Hill School District 161 and Kelly Robison Facility Dog Program for the 2023-2024 school year. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of an Individual SCO's to discontinue use of Summit Hill School District 161's FEIN# and become their own entity

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve Frankfort Square School SCO's discontinue the use of Summit Hill School District 161's FEIN# and become their own entity. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of individual Booster Club's to continue use of Summit Hill School District 161's FEIN # and follow all District procedures and account procedures

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve that the Athletic Boosters Club and Band Booster Club continue to use the Summit Hill School District 161's FEIN and follow all district accounting procedures. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Custodial Supplies & Equipment

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the bid tabulation sheet for purchasing FYE 2024 custodial supplies and equipment in the amount not to exceed \$70,000. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval to Rebid Small Flooring Repairs and Potential Projects

A motion was made by Mrs. Berk and seconded by Mr. Carey that the Board of Education approve rebidding of flooring repairs and potential projects. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Security Window Film Project

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the bid for security window film in the amount of \$162,579 provided by National Windows & Security Filming contingent on the approval of the COPs Grant. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Mrs. McCleish arrived at 7:24 pm.

Report on Building Automation System (BAS) Upgrade - SHJH

Technology Director Brian Skibinski updated the Board of Education on the Building Automation System upgrade at Summit Hill Jr. High School. This item will be brought back for approval at the July Board meeting.

Acceptance of Gifts from School Organizations

A motion was made by Mrs. Berk and seconded by Mr. Carey that the Board of Education approve with the appreciation of the Board of Education the gifts from Arbury Hills School, SCO gifts in the amount of \$6,754.56, Dr. Julian Rogus School, SCO gifts in the amount of \$17,416.12, Frankfort Square School, SCO gifts in the amount of \$6,907.97, Indian Trail School, SCO gifts in the amount of \$8,737.41, Hilda Walker School, SCO gifts in the amount of \$10,975.80, Summit Hill Jr. High School, SCO in the amount of \$2,085.45, Summit Hill Jr. High School, Athletic Boosters gifts in the amount of \$14,450.00 and Summit Hill Jr. High School, Band Boosters in the amount of \$1,934.70. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

#### Authorization to Obtain Bids for Regular Transportation Routes

A motion was made by Mrs. McCleish and seconded by Mrs. Berk that the Board of Education authorize the administration to seek bids for regular transportation routes for all regular transportation needs. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Food Service Intergovernmental Agreement

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish that the Board of Education approve the intergovernmental agreement with Union School District 81 concerning the preparation of meals under the National School Lunch Program at a meal cost of \$4.20, including delivery to each school site. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Intergovernmental Agreement between The Illinois Department of Healthcare and Family Services and Summit Hill School District 161

A motion was made by Mr. Carey and seconded by Mrs. McCleish that the Board of Education approve the Intergovernmental Agreement between The Illinois Department of Healthcare and Family Services and Summit Hill School District 161. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Appraisal Services for Fixed Assets

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the renewal of the appraisal work to be completed by Industrial Appraisal effective June 30, 2024, in conjunction with the June 30, 2023 updated value schedule for the amount of \$9,970 as presented. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

### Authorization for the 2023-2024 Ivy League Contract

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the contract with Ivy League for before and after-school services at Dr. Julian Rogus School for the 2023-2024 school year. Roll Call Vote: Mrs. Berk aye, Mrs. Murphy aye, Mrs. McCleish aye, Mr. Winter aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

### Discussion of Board of Education Goals

Dr. McDermott discussed the 2023-2024 Board Goals and stated that a draft would be presented at the July Board meeting.

### Enrollment

The enrollment update was presented in the BoardBook.

### Interest in IASB Training Discussion

Dr. McDermott discussed the IASB training option for new board members.

### 2023-2024 Joint Annual Conference Discussion

Dr. McDermott stated that the 2023 Triple I Conference is scheduled for November 17<sup>th</sup> - 19<sup>th</sup> and asked if anyone was interested in attending to let him know.

### Zero Grading Policy Update

Mr. Snipes reviewed the Zero Gading Policy with the Board.

### District 843 Meeting Report

Mr. Martin gave an update on the May 23, 2023, District 843 meeting.

### Public Comments

There were no public comments.

### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 9:23 pm.

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President

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Secretary